

## PLYMOUTH LOCAL ACCESS FORUM

### TRACKING RESOLUTIONS

<b>Date / Minute number</b>	<b>Resolution</b>	<b>Explanation / Minute</b>	<b>Action</b>	<b>Progress</b>	<b>Target date</b>
27.09.10 Minute 24	<u>Agreed</u> that the draft Plymouth Local Access Forum Annual Report for 2009/10 be approved subject to the inclusion of public rights of way statistics and adopting an A5 format.	During a discussion on the Annual Report the forum approved it subject to the resolution.	Ross Johnston	Liaison with PADS undertaken in order to determine cost of printing. Annual Report aimed to be published on the LAF webpage. Published on the LAF web pages on 31 May 2011.	January 2011
22.11.10 Minute 35	<u>Agreed</u> that David Readman would send Tamar Valley Discovery Trail brochures to the LAF secretary to disseminate to members at a future meeting of the Forum.	Following David Readman's presentation members requested to see the brochures on Tamar Valley Discovery Trail.	Ross Johnston	Unsuccessfully tried to contact Mr Readman on a number of occasions.	24 January 2011
24.01.11 Minute 52	Agreed that the Public Rights of Way Officer email the results of the geotechnical survey, when they become available, to all members.	In relation to the South West Coast Path and followed correspondence provided by Anthony Payne, Director for Development and Regeneration.	Robin Pearce	Emails were sent to all members on 27 January 2011 and 11 February 2011. The emails provided an update on when the results may become available. Results were sent to all members who requested them in late March. Further update was provided at meeting on 28.03.11.	

24.01.11 Minute 55	The LAF Secretary would look into organising a site visit to Saltram Countryside Park and/or Plymstock Quarry.		Ross Johnston	This has been added onto the work programme and would be further looked into once the membership of the Forum had been confirmed for 2011/12.	September 2011
28.03.11 Minute 62	Agreed that a letter be sent to Mrs Mickley to thank her for the dedicated service she gave to the LAF.		Ross Johnston	A letter was agreed by Ray Fairchild, Chair on 13 April 2011 and sent to Mrs Mickley on the same day.	
28.03.11 Minute 64	Agreed that a working group is initiated entitled 'Access Whitleigh Project – Working Group' and is led by Mrs P Hitchens. The membership of the working group consists of Councillor Browne, Dave Pawley, John Skinner and Councillor Wheeler. The working group would provide their findings to the LAF Secretary and the PROW Officer by 31 May 2011.	Following an update from Rosie Dale on Access Whitleigh members felt it would be beneficial to identify walks in the Whitleigh area that could be used to promote health walks.	Ross Johnston	Spoke with P Hitchens on 13 April to confirm the working group details. Mrs Hitchens had wished to ascertain with Rosie Dale the requirements for the working group with the working group meeting in Whitleigh in Mid May. An update would be provided by the working group at the next meeting on 13 June 2011.	31 May 2011
28.03.11 Minute 65	Agreed that the LAF Secretary would send an approved letter of support to Plymouth Transport and Highways, for inclusion in the bid to the Department for Transport's Local Sustainable Transport	Following an update from Rosie Dale on the LSTF members wished to express their support for the bid.	Ross Johnston	Responded on 29 March 2011.	April 2011

	Fund.				
28.03.11 Minute 66	Agreed that the LAF Secretary in consultation with the Chair formally respond to Ian Gillhespy, Senior Valuation Surveyor on the notice of land transfer at Ridgeway School;	Members reviewed the report on Ridgeway and felt that they should respond formally.	Ross Johnston	A letter was agreed by Ray Fairchild, Chair on 13 April 2011 and sent to Ian Gillhespy on the same day.	
28.03.11 Minute 66	Agreed that the LAF Secretary in consultation with the Chair formally respond to Ian Gillhespy, Senior Valuation Surveyor on the notice of land transfer at Coombe Dean.	Members reviewed the report on Coombe Dean and felt they should respond.	Ross Johnston	As above.	
28.03.11 Minute 67	Agreed that the proposal to reduce the number of business meetings from six to four annually is approved;	This was discussed and agreed as part of the LAF development item.	Ross Johnston	This was drafted into the council's calendar which was approved by City Council on 11 April 2011. The meeting dates were emailed to members on 13 April 2011.	
28.03.11 Minute 67	Agreed that the creation of position statements are approved;	This was discussed and agreed as part of the LAF development item.	The Forum	Need to set up a working group to ascertain the subjects and content of position statements.	July/August 2011
28.03.11 Minute 68	<u>Agreed</u> that Dave Pawley, LAF member would provide a written response to the LAF Secretary who would then forward the letter to Clive Perkin,	Following the update on the SWCP Dave Pawley updated members on the Royal William Yard developments.	Dave Pawley/ Ross Johnston	Received letter on 29 March 2011 and sent response to Clive Perkin on 11 April 2011.	April 2011

	Assistant Director for Development and Regeneration (Transport), offering the LAF's formal support of the actions being taken by the Friend of Devil's Point in their efforts to secure the link from Royal William Yard up to and through Devil's Point Park.				
28.03.11 Minute 69	<u>Agreed</u> that John Skinner, LAF member would provide a written response to the LAF Secretary who would then use this to formally respond to the Review of Statutory Duties consultation on behalf of the Forum.	The LAF did not wish to make excessive comments about individual duties and agreed that John Skinner would draft a response following his comments.	John Skinner/ Ross Johnston	Received letter on 30 March 2011 and sent the response on 11 April 2011 via email to – burdens@communities.gsi.gov.uk.	25 April 2011
28.03.11 Minute 70	<u>agreed</u> that the LAF formally respond to the Saltram Countryside Park Master Plan consultation.	Members reviewed the consultation documents before the meeting and agreed to respond.	Ross Johnston	Responded on 29 March 2011	29 March 2011
28.03.11 Minute 71	<u>agreed</u> that the LAF formally respond to the Sustainable Neighbourhood Development Plan consultation using the approved response.	Members reviewed the consultation documents before the meeting and agreed to respond.	Ross Johnston	Responded on 29 March 2011	30 March 2011